

## **HOUSING COMPANY TSHWANE**

### **ADDENDUM 2 FOR NOTICE 9 AND NOTICE 10**

**1. RFQ No.: HCT-SCMUQ 25/2025/26**

**Project:** BOARD STRATEGIC PLAN VENUE AND CATERING

**2. RFQ No.: HCT-SCMUQ 26/2025/26**

**Project:** SUPPLY AND DELIVERY OF MARKETING AND PROMOTIONAL MATERIALS

**3. RFQ No.: HCT-SCMUQ 27/2025/26**

**Project:** APPOINTMENT OF A SERVICE PROVIDER TO SUPPLY AND INSTALL ALLUMINIUM LOUVRE PANEL AT ELOFF GEBOU

**4. RFQ No.: HCT-SCMUQ 28/2025/26**

**Project:** APPOINTMENT OF A SERVICE PROVIDER STRIP, QUOTE AND REPAIR TO GARDEN EQUIPMENT AT TOWNLANDS

**5. RFQ No.: HCT-SCMUQ 29/2025/26**

**Project:** SUPPLY AND DELIVERY OF HOUSING COMPANY TSHWANE OFFICE STATIONERY

**6. RFQ No.: HCT-SCMUQ 30/2025/26**

**Project:** SUPPLY AND DELIVERY OF OFFICE EQUIPMENTS AND COMPUTER EQUIPMENTS

**7. RFQ No.: HCT-SCMUQ 08/2025/26**

**Project:** RE-ADVERT OF PROCUREMENT OF PEST CONTROL MANAGEMENT SERVICES

**Date:** 26/11/2025

#### **1. Introduction**

This Addendum serves to notify all bidders of amendments and clarifications to the original RFQ's issued on **25 November 2025 and 26 November 2025**. This Addendum forms part of the RFQ documentation and must be acknowledged and submitted with your quotation as per below.

#### **2. Purpose of the Addendum**

The purpose of this Addendum is to provide updated information and changes to the proof of documentation requested.

### **3. Amendments to the RFQ**

The RFQ is amended as follows:

#### **Interested bidders must attach proof of the following documents:**

- CSD report.
- Original certified copies of IDs for all directors of the company (not older than 3 months).
- Statement of municipal rates and taxes for both company and directors appearing in the CK **OR** (not older than 3 months) not owing for more than 3 months or affidavit with municipal account attached if business is operating in the same premises of the director **OR**,  
Copy of Lease Agreement with statement of account for leasing for both director & company **OR**,  
Certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction for both director & company not older than 3 months **OR**  
Original signed letter from Councilor for bidders/company residing in informal settlements accompanied by original sworn affidavit.
- Valid tax pin or tax clearance.
- Proof of similar work experience (one or more Orders / Appointment letters).
- Valid signed joint venture agreements in case of a joint venture companies.

### **4. Instructions to Bidders**

Bidders are requested to:

- Review the revised information.
- Include a signed copy of this Addendum in the submission.
- Ensure that all documentations requested are submitted.

### **5. Issued By**

**Name: Mr. Solomon Monama**

**Position: SCM Manager**

**Department: Supply Chain Management**