





**Housing Company Tshwane**   
Townlands Social Housing, 374 Cowie Street  
Marabastad Pretoria, 0001  
+27 (0) 12 358-4469   
Reg. no. 2001/029821/08 | VAT No. 4090249030

**QUOTE DOCUMENT**

**SUPPLY CHAIN MANAGEMENT UNIT**

**DESCRIPTION:** SUPPLY OF ONCE OFF PPE MATERIALS FOR PROPERTY DEPARTMENT

**QUOTE NO:** HCT-SCMUQ 17/2024/25

**NAME OF COMPANY:** .....

**AMOUNT R** ..... **VAT incl.**

**AMOUNT IN WORDS:** .....

.....**RAND**

**CLOSING DATE: 03 JULY 2025 @ 12H00**

ADVERT  
**PART A: MBD1**

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**SUPPLY CHAIN MANAGEMENT UNIT**  
**DEPARTMENT: PROPERTY MANAGEMENT**

**QUOTE DESCRIPTION: SUPPLY OF ONCE OFF PPE MATERIALS FOR PROPERTY DEPARTMENT**

**QUOTE NO: HCT-SCMUQ 17/2024/25**

Quotations are hereby invited from interested service providers for: supply of once off PPE materials for property department .

Documents are obtainable from Housing Company website [hct.tshwane.gov.za](http://hct.tshwane.gov.za) free of charge.

**Interested bidders must attach proof of the following documents which may lead to disqualification:**

- CSD report (not older than 3 months).
- Original certified copies of ID's for all directors of the company (not older than 3 months).
- Statement of municipal rates and taxes for both company and directors appearing in the CK or (not older than 3 months) not owing for more than 3 months.
- Copy of Lease Agreement with 1 Month proof of payment only for both director & company.
- Certified copies of Permission to occupy (PTO's) land for bidders residing in Tribal authority's areas of jurisdiction for both directors and company not older than 3 months.
- Originally signed letter from Councillor for bidders/company residing in informal settlements accompanied by original sworn affidavit.
- Valid tax pin or tax clearance.
- Proof of similar work experience (one or more Orders / Appointment letters).
- Valid signed joint venture agreements in case of a joint venture companies.

Completed documents with attachments (supporting documents) must be wrapped in a sealed envelope and be deposited into Housing Company Tshwane box, Housing Company Tshwane, Townlands Social Housing, 374 Cowie Street Marabastad, Pretoria 001, marked as quote No: **HCT-SCMUQ 17/2024/25 Supply of Once Off PPE Materials for Property Department.**

**The document will be available on Housing Company Tshwane's website [-hct.tshwane.gov.za](http://hct.tshwane.gov.za) free of charge from the date of advert.**

**Closing date: 03 July 2025 @ 12h00 at Housing Company Tshwane, Townlands Social Housing, 374 Cowie Street Marabastad, Pretoria 001**

The quote will be evaluated on 80/20 points scoring system and returnable documents.

**Target Goals:**

80/20 system Scoring point system as per PPPFA

- 80 for pricing
- **20 for black owned companies**
  - 15 Points - black owned
  - 5 points - Locality within Tshwane



**The Bidder shall take note of the following Quote conditions:**

- a) Housing Company Tshwane Supply Chain Management Policy will apply on this quote.
- b) Specific goals points scored.
- c) The entity reserves the right not to appoint.
- d) No Quote der will be appointed if not registered on Central Supplier Database.
- e) Contract period of this quote is – once off procurement.
- f) Late, incomplete, unsigned, faxed, or emailed documents will not be accepted.
- g) All pages must be initialed and all forms must be completed in full and signed.
- h) The quote document must be hand completed with a black pen.

**Technical enquiries should be directed to Mr. M Mbambo 082 857 9495**

**Administrative enquiries must be directed to Mr. L. Mashao 065 968 7954.**



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**PART B.1  
FORM OF OFFER**

**Quote for contract number: HCT-SCMUQ 17/2024/25**

I/We, the undersigned:

**Quote for an amount ..... % (vat inclusive) and.**

- a) Quote to supply and deliver to Housing Company Tshwane all or any of the supplies of goods described in both Specification and Scheduled of this Contract.
- b) Agree that we will be bound by the specifications, prices, terms and conditions stipulated in those Schedules attached to this document, regarding delivery and execution.
- c) Declare that all information provided in respect of the bidder as well as the quote documents submitted are true and correct.

Signed at .....this ..... Day of .....20.....

\_\_\_\_\_  
**Signature**

**Name of Firm:** \_\_\_\_\_

**Address:** \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

**State in cases where the bidder is a Company, Corporation of Firm by what authority the person signing does so, whether by Articles of Association, Resolution, Power of Attorney or otherwise.**

I/We the undersigned am/are authorized to enter this contract on behalf of:

\_\_\_\_\_

By virtue of \_\_\_\_\_

Dated \_\_\_\_\_ a certified copy of which is attached to this quote.

Signature of authorized person: \_\_\_\_\_



Name of Firm: \_\_\_\_\_

Postal Address: \_\_\_\_\_  
\_\_\_\_\_

Please Note: The prices at which quote is prepared to supply the goods and materials or perform the services must be placed in the column on the form provided for that purpose.

**Failure to sign the form of offer and initialing each page of the document will result in disqualification of the bidder.**



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**Part B. 2**

**Quote Information**

Details of person responsible for the quote process

Name: \_\_\_\_\_

Contact number: \_\_\_\_\_

Address of office submitting quote: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Telephone: \_\_\_\_\_

Fax no: \_\_\_\_\_

E-mail address: \_\_\_\_\_

**Authority for signatory**

Signatories for close corporation and companies shall confirm their authority by attaching to this form a duly signed and dated copy of the relevant resolution of their members or their board of directors, as the case may be.

An example for a company is shown below:

“By resolution of the board of director(s) passed on \_\_\_/\_\_\_/20\_\_\_

Mr/ Mrs. \_\_\_\_\_

Has been duly authorized to sign all documents in connection with the quote for

Contract \_\_\_\_\_ **No** \_\_\_\_\_

And any contract, which may arise there from on behalf of

\_\_\_\_\_

Signed on behalf of the company: \_\_\_\_\_

In his capacity as: \_\_\_\_\_ **Date:** \_\_\_/\_\_\_/\_\_\_



\_\_\_\_\_


Signature of signatory




**SPECIFICATIONS FOR: SUPPLY OF ONCE OFF PPE MATERIALS FOR PROPERTY DEPARTMENT.**



May you kindly assist with the advertisement to supply of once off PPE materials for the property department as follows:




**1. Scope of work: supply of once off PPE materials for property department.**




NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
1.	<p><b>DENIM OVERALL FIRE AND HEAT REDARDENT WITH HCT LOGO/BRANDING</b></p> 	<p>Garment and fabric features:</p> <ul style="list-style-type: none"> <li>• concealed five-gauge nickel-free brass center front slider</li> <li>• double needle stitch</li> <li>• single breast pocket with flap and stud closure</li> <li>• two patch pockets</li> <li>• two side pockets</li> <li>• triple stitched seams</li> <li>• hip and rule pocket</li> <li>• five-gauge nickel-free brass zip fly</li> <li>• hardwearing • durable and long lasting</li> <li>• moisture control</li> <li>• dimensional stability.</li> </ul>	50
2.	<p><b>WINTER JACKETS WITH HCT LOGO/BRANDING</b></p> 	<ul style="list-style-type: none"> <li>• 80% polyester, 20% cotton, 310gsm</li> <li>• outer: 280gsm, inner: 240gsm</li> <li>• detachable sleeves</li> <li>• nylon zip and inner fleece collar</li> <li>• elasticated rib knit cuff and waist band</li> <li>• left arm pen pocket, chest pocket</li> <li>• 50mm high visibility reflective tape</li> <li>• mining and contracting standard en ISO 20471:2013.</li> </ul>	50





NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
3	<p><b>OVERALL- TWO PIECE WITH HCT LOGO/BRANDING</b></p> 	<ul style="list-style-type: none"> <li>• <b>Garment features- Jacket</b> <ul style="list-style-type: none"> <li>• concealed five-gauge nickel-free brass centre front slider</li> <li>• double needle stitch</li> <li>• elasticated cuffs</li> <li>• two patch pockets</li> <li>• high visibility tape variations fabric features</li> <li>• naturally anti-static</li> <li>• excellent colour fasteners</li> <li>• comfort</li> <li>• breathable</li> <li>• dual function (flame retardant and acid repellent/resistance Properties)</li> <li>• protection in molten splash, smelter environments and raw sewerage</li> <li>• arc rating: 15 cal/cm2 atpv</li> <li>• colourfast</li> <li>• branded- HCT logo &amp; unit in front</li> <li>• colorfast: navy blue</li> <li>• size: all, unisex</li> </ul> </li> <li>• <b>Garment features- pants</b> <ul style="list-style-type: none"> <li>• two side pockets</li> <li>• triple stitched seams</li> <li>• hip and rule pocket</li> <li>• five-gauge nickel-free brass zip fly</li> <li>• high visibility tape variations fabric features</li> <li>• naturally anti-static</li> <li>• excellent colour fasteners</li> <li>• comfort</li> <li>• breathable</li> <li>• dual function (flame retardant and acid repellent/resistance properties)</li> <li>• protection in molten splash, smelter environments and raw sewerage</li> <li>• arc rating: 15 cal/cm2 atpv</li> <li>• d59 – 100% cotton</li> <li>• weight- 315gsm</li> <li>• colorfast color- navy blue: Size: all(unisex)</li> </ul> </li> </ul>	100





NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
4	<p><b>HEAT RESISTANT LEATHER WELDING GLOVES ELBOW LENGTH</b></p> 	<ul style="list-style-type: none"> <li>High quality heat-resistant split leather (hr). cuff with canvas lining. technology sewn. American assembly. length: 35 cm.</li> <li>Top quality heat-resistant leather hide, thickness: 1.2 mm to 1.4 mm. lined hand : cotton fleece. cuff lined : cotton 300 g/m<sup>2</sup></li> </ul>	02
NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
5	<p><b>RAINCOAT</b></p> 	<p><i>Sanitation- chemical resistant raincoat</i></p> <ul style="list-style-type: none"> <li>two piece- acid waterproof with hood</li> <li>chemical splash resistant</li> <li>heavy duty, pvc coating and durable</li> </ul> <p>limited flame resistance reusable</p>	10
6	<p><b>PROTECTIVE HARD HAT WITH LAMP MOUNT</b></p> 	<ul style="list-style-type: none"> <li>Polypropylene copolymer hard hat</li> <li>Retractable ventilation holes</li> <li>Ratchet type adjustment for easy fitment</li> <li>2-Point adjustable webbed polyester chin strap</li> <li>Side slots for fitment of face &amp; hearing PPE</li> <li>8-Point suspension within the shell provides optimum shock absorption</li> <li>Additionally tested for electrical isolation at 2000 volts</li> <li>Complies with the requirements of SANS 1397:2003, Industrial Safety Helmets</li> <li>Certified to EN 397:2012+A1:2012, Industrial Safety Helmets</li> <li>MASC 20-8361 approved, Mining and Surface Certified as per 2015/021934/07</li> <li>CE Approved</li> <li>Includes a bracket on the front of the hard hat for a cap lamp, as well as a cord holder at the back of the hard hat.</li> </ul>	

NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
7	<p><b>TWO PIECE PVC RAIN SUITS WITH HOOD</b></p> 	<p>pvc coated rain suit with hood jacket with fixed hood &amp; draw string closing storm flaps over heavy-duty plastic zip (large plastic press snap closure) pants with elasticated waist gusset reinforced crotch &amp; press snap closure stronger pvc  stronger seams comfortable &amp; breathable 85% pvc outer lining 15% polyester inner lining. thickness: 0.33mm thick.</p>	70
8	<p><b>SAFETY VERSATEX LITE SHORT AND LONG SLEEVE SHIRT WITH HCT LOGO/BRANDING</b></p> 	<ul style="list-style-type: none"> <li>• mechanism : swivel and tilt</li> <li>• arms: pu</li> <li>• black nylon foot ring &amp; black draughtsman gas</li> <li>• colour and type fabric: black mesh</li> <li>• weight limit – 100 kg</li> </ul> <p>100% cotton two tone short sleeve reflective work shirt breathable short sleeve work shirt with reflective tape for visibility in low light conditions.</p>	140

NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
9	<p><b>SAFETY VERSATEX LITE SHORT SLEEVE SHIRT WITH HCT LOGO/BRANDING</b></p> 	<ul style="list-style-type: none"> <li>mechanism : swivel and tilt</li> <li>arms: pu</li> <li>black nylon foot ring &amp; black draughtsman gas</li> <li>colour and type fabric: black mesh</li> <li>100% cotton two tone short sleeve reflective work shirt</li> <li>weight limit – 100 kg</li> </ul> <p>breathable short sleeve work shirt with reflective tape for visibility in low light conditions. colour: HCT will indicate logo: HCT</p>	140
10	<p><b>LEATHER WELDING APRON 900X600 MM</b></p> 	<p>Chrome leather welding apron offers durable protection for welders. made from high-quality chrome leather, it's resistant to heat and flames. shielding against sparks and splatter during welding.</p>	02
11	<p><b>SANITATION- FULL GAS FACE MASK AND GOOGLES</b></p> 	<ul style="list-style-type: none"> <li>niosh and ce approved.</li> <li>respirators offer 99.97% hepa filter efficiency for particles from 0.3 microns.</li> <li>easy to operate using a one-button smart system</li> <li>compact systems that have up to eight hours of run time</li> <li>and fast top up charging.</li> <li>apf 1000- to protect workers from airborne contaminants.</li> <li>provide cool, clean air when working in hot or humid conditions</li> <li>eliminate fogging &amp; moisture</li> <li>has a high impact rating for overall safety compliance</li> </ul>	02

NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
12	<p><b>SANITATION- CHEMICAL FACE MASK</b></p> 	<p><b>description</b></p> <ul style="list-style-type: none"> <li>• excellent quality, silicon material</li> <li>• blocks/ filter the organic vapours, fumes, pollen, dust and other particles.</li> <li>• high-quality silicone material,</li> <li>• non-toxic, soft, comfortable, durable, safe, hypoallergenic, durable, easy to clean, soft.</li> <li>• fastening: elastic</li> <li>• safety anti-dust gas face respirator</li> <li>• snug</li> <li>• comfortable, lightweight, adjustable</li> <li>• 4-point adjustable wearing design</li> <li>• easy to install and use.</li> <li>• equipped with an easy-to-adjust elastic headband fits the ears and back of the head gently and without pressure</li> </ul>	02
13	<p><b>SAFETY- HARNESS</b></p> 	<ul style="list-style-type: none"> <li>• full body harness complete</li> <li>• with attached double lanyard with scaffold hooks &amp; waist belt product info</li> <li>• durable, flexible, abrasion resistant, high strength, polypropylene,</li> <li>• polyester full body harness with adjustable chest &amp; leg straps</li> <li>• includes a dorsal d-ring for fall arrest</li> <li>• ideally placed sit strap for extended comfort</li> <li>• equipped with lanyard keepers for placement of free lanyards</li> <li>• weight capacity of 140kg (incl. tools)</li> <li>• adjustable sliding chest strap, shoulder straps, thigh straps and waist belt</li> </ul> <p>includes shock absorbing lanyard (dfa-pn361n)</p>	04
14	<p><b>GOGGLES</b></p> 	<ul style="list-style-type: none"> <li>• clear polycarbonate mono lens</li> <li>• indirect dual ventilation system</li> <li>• elasticated &amp; adjustable cotton knit headband</li> <li>• high-quality polyvinyl chloride frame</li> <li>• ergonomic design</li> <li>• comfortable face contact area</li> <li>• compatible with respiratory equipment</li> <li>• scratch resistant lens</li> <li>• 120° lateral vision product rating: en 166 fce 3, 4, 9, b ce</li> </ul>	10

NO	DESCRIPTION	DETAIL SPECIFICATION	QTY
15	<b>LATEX GLOVES</b> 	<ul style="list-style-type: none"> <li>made with highly flexible rubber for great comfort &amp; dexterity.</li> <li>protects hands from dirt, stains and odours</li> <li>flock lined with long cuff</li> <li>ideal for general janitorial and household tasks</li> <li>natural rubber latex gloves</li> <li>yellow in colour sizes: small, medium &amp; large</li> </ul>	200
16	<b>LIGHTING TORCH</b> 	<ul style="list-style-type: none"> <li>strong light and durable material</li> <li>portable, easy to carry and store</li> <li>super brightness, best suitable for camping, travel, outdoor activities, etc.</li> <li>tail on/off button for easy operation</li> <li>with waterproof function</li> <li>self-defence/ electroshock technical specifications: power light: led bulb</li> <li>creep 100 lumens length</li> <li>170mm: head diameter</li> <li>30mm: shank diameter</li> <li>28mm: weight</li> <li>light colour- black battery- built-in charging -network</li> </ul>	05
17	<b>LITTER PICKERS</b> 	<ul style="list-style-type: none"> <li>aluminium /steel</li> <li>height 600mm</li> <li>weight 450 g</li> <li>width 50mm length 50mm</li> </ul>	20
18	<b>PROTECTIVE GLOVES</b> 	<p>aqua-polymer foam coating on palm and fingertips outstanding tactile sensation perfect fit</p> <p>very high level of breathability</p> <p>free of harmful substances in accordance with standard 10022</p>	20
19			

	<p><b>KNEECAP</b></p> 	<p>knee pad rubber orange / black (sample to be provided by the department) rubber knee pad with strap for shock absorbent pads made from thick rubber to protect the knee area from shock</p>	20
20	<p><b>PVC GLOVES</b></p> 		30
21	<p><b>GOAT SKIN GLOVES</b></p> 	<p>goatskin glove  all goatskin glove with elasticated wrist general handling glove for rigging and welding 30cm(l) x 15cm(w) x 15cm(h)  strong water repellency, made with goat leather.</p>	50
22	<p><b>CHELSE BOOT COLOUR BLACK</b></p>	<p>The Chelsea boot to comply with SANS/ISO 20345 specification and carries the SANS/ISO 20345 certified mark</p>	120
23	<p><b>GENERAL PURPOSE GUMBOOTS</b></p> 		20
24	<p><b>FFP2 DUST MUSKS (20's per pack)</b></p>		100
25	<p><b>UNIVERSAL EARMUFF</b></p>	<p>Headband adjustable earmuff- provides hearing protection against high frequency noise hazards in the ear canal. These earmuffs feature a padded cradle headband and large self-adjustable ear cups consisting of soft foam and PU leather, providing comfort for those requiring hearing protection for extended periods. The twin point mounted cups maintain an even pressure distribution for protection against noise. Suitable for use in excavation equipment handling, generators, high pressure steaming, grinding, woodwork and high frequency welding applications</p>	20
26	<p><b>INDUSTRIAL SOCK WITH SOFT COTTON AND POLYESTER BLEND</b></p>	<ul style="list-style-type: none"> <li>Reinforced heel and toe for durability.</li> <li>Rib cuff/top ensures the sock stays up and provided a secure fit preventing dirt ingress.</li> <li>Size marked on sock for easy identification.</li> <li>Cotton and polyester blend cushion the feet and sole suitable for use in rough</li> </ul>	200

		terrain and are durable and shrink free	
<b>27</b>	<b>USB RECHARGEABLE HARD HAT LAMP</b>	<p>600 lumens of high-definition output</p> <p>Features an ultra-thin light head that provides an unobstructed view with 125 flood beam coverage</p> <p>Designed with the battery pack in the rear for maximum maneuverability in tight spaces and a balanced design for all-day use</p> <p>Equipped with a sweat absorbing microfiber strap for comfort on bare heads and four included hard hat clips for secure connections on all hardhats</p> <p>It has four light output modes: High, Medium, Low and Eco for 25+ hours of run time to maximize light output or extend run time</p> <p>The clip-on hard hat light is IP54 rated for water and dust resistance and can withstand up to 2 m drops</p> <p>Conveniently charge battery internally with micro-USB cable from USB power source or AC outlet</p> <p>Fuel gauge allows fast checking of battery charge</p> <p>Includes USB cable</p>	<b>04</b>

**BOQ /PRICE LIST**

ITEM NO	DESCRIPTION	QTY	RATE	TOTAL
1.	DENIM OVERALL FIRE AND HEAT REDARDENT WITH HCT LOGO/BRANDING	50		
2.	WINTER JACKETS WITH HCT LOGO/BRANDING	50		
3.	OVERALL- TWO PIECE WITH HCT LOGO/BRANDING	100		
4.	HEAT RESISTANT LEATHER WELDING GLOVES ELBOW LENGTH	02		
5.	RAINCOAT	10		
6.	TWO PIECE PVC RAIN SUITS WITH HOOD	70		
7.	SAFETY VERSATEX LITE LONG SLEEVE SHIRT WITH HCT LOGO/BRANDING	140		
8.	SAFETY VERSATEX LITE SHORT SLEEVE SHIRT WITH HCT LOGO/BRANDING	140		
9.	LEATHER WELDING APRON 900X600 MM	02		
10.	SANITATION- FULL GAS FACE MASK AND GOOGLES	02		
12.	SANITATION- CHEMICAL FACE MASK	02		
13.	SAFETY- HARNESS	04		
14.	GOGGLES	10		
15.	LATEX GLOVES	200		
16.	LIGHTING TORCH	05		
17.	LITTER PICKERS	20		

18.	PROTECTIVE GLOVES	20		
19.	KNEECAP	20		
20.	PVC GLOVES	30		
21.	GOAT SKIN GLOVES	20		
22.	CHELSEA BOOT COLOUR BLACK	120		
23.	GUM BOOTS	20		
24.	FFP2 DUST MUSK (20 per pack)	100		
25.	UNIVERSAL EARMUFF	20		
26.	INDUSTRIAL SOCKS WITH SOFT COTTON AND POLYSTER BLEND	200		
27.	USB RECHARGEBLE HARD HAT LAMP	05		
<b>Total</b>				<b>R</b>
<b>Vat@15%</b>				<b>R</b>
<b>Grand Total</b>				<b>R</b>

#### Evaluation of Quotations

**NB: 80/20 Preference point scoring system will apply, where 80 points will be allocated for price only and 20 Specific goals points scored.**

The specific goals allocated points in terms of this quote	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (80/20 system) (To be completed by the quote er)	Means of verification (MOV) for specific goals	
Black Owned Companies		15	CK, CSD report and Certified Identification documentation	<b>Tick</b>
Locality within		5		
<b>Total</b>		<b>20</b>		



**PART D**

**MBD 4**

**DECLARATION OF INTEREST**

1. No quote will be accepted from persons in the service of the state\*.
2. Any person, having a kinship with persons in the service of the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid. In view of possible allegations of favouritism, should the resulting quote, or part thereof, be awarded to persons connected with or related to persons in service of the state, it is required that the bidder or their authorised representative declare their position in relation to the evaluating/adjudicating authority and/or take an oath declaring his/her interest.

**3. In order to give effect to the above, the following questionnaire must be completed and submitted with the Quote .**

- 3.1 Full Name: .....
- 3.2 Identity Number: .....
- 3.3 Company Registration Number: .....
- 3.4 Tax Reference Number: .....
- 3.5 VAT Registration Number: .....
- 3.6 Are you presently in the service of the state\* **YES / NO**
  - 3.6.1 If so, furnish particulars.....
- 3.7 Have you been in the service of the state for the past twelve months? **YES / NO**
  - 3.7.1 If so, furnish particulars. ....
- 3.8 Do you, have any relationship (family, friend, other) with persons in the service of the state and who may be involved with the evaluation and or adjudication of this Quote?  
**YES / NO**
  - 3.8.1 If so, furnish particulars.....
- 3.9 Have you been in the State service for the past twelve months?  
**YES / NO**
  - 3.9.1 If yes, furnish particulars.....

\_\_\_\_\_

\_\_\_\_\_

MSCM Regulations: “in the service of the state” means to be –

- (a) a member of –
  - i. any municipal council.
  - (i) any provincial legislature; or
  - (ii) the national Assembly or the national Council of provinces.
- (b) a member of the board of directors of any municipal entity.
- (c) an official of any municipality or municipal entity.
- (d) an employee of any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No.1 of 1999);
- (e) a member of the accounting authority of any national or provincial public entity; or
- (f) an employee of Parliament or a provincial legislature.

3.10. Are you, aware of any relationship (family, friend, other) between a Quote der

and any persons in the service of the state who may be involved with the evaluation and or adjudication of this quote ? YES / NO

3.10.1. If so, furnish particulars.....

3.11. Are any of the company’s directors, managers, principal shareholders or stakeholders in service of the state? YES / NO



3.11.1 If so, furnish particulars.....

3.12 Are any spouse, child or parent of the company’s directors, managers, principal shareholders or stakeholders in service of the state?

YES / NO

3.12.1 If so, furnish particulars.....



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**4. Full details of directors / trustees / members / shareholders**

Full Name	Identity Number	State Employee Number

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Capacity

\_\_\_\_\_  
 Name of Bidder(s)

## **PART E**

### **MBD 6.1**

#### **PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2022**

This preference form must form part of all tenders invited. It contains general information and serves as a claim form for preference points for specific goals.

**NB: BEFORE COMPLETING THIS FORM, TENDERERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF THE TENDER AND PREFERENTIAL PROCUREMENT REGULATIONS, 2022**

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#### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to invitations to tender:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2 **To be completed by the organ of state**

*(delete whichever is not applicable for this tender).*

- a) The applicable preference point system for this tender is the **90/10** preference point system.
- b) The applicable preference point system for this tender is the **80/20** preference point system.
- c) Either the **90/10 or 80/20 preference point system** will be applicable in this tender. The lowest/highest acceptable tender will be used to determine the accurate system once tenders are received.

1.3 Points for this tender (even in the case of a tender for income-generating contracts) shall be awarded for:

- (a) Price; and
- (b) Specific Goals.

**1.4 To be completed by the organ of state:**

The maximum points for this tender are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	80
<b>SPECIFIC GOALS</b>	20
<b>Total points for Price and SPECIFIC GOALS</b>	<b>100</b>

- 1.5 Failure on the part of a tenderer to submit proof or documentation required in terms of this tender to claim points for specific goals with the tender, will be interpreted to mean that preference points for specific goals are not claimed. The organ of state reserves the right to require of a tenderer, either before a tender is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the organ of state.

**2. DEFINITIONS**

- (a) **“tender”** means a written offer in the form determined by an organ of state in response to an invitation to provide goods or services through price quotations, competitive tendering process or any other method envisaged in legislation;
- (b) **“price”** means an amount of money tendered for goods or services, and includes all applicable taxes less all unconditional discounts;
- (c) **“rand value”** means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;
- (d) **“tender for income-generating contracts”** means a written offer in the form determined by an organ of state in response to an invitation for the origination of income-generating contracts through any method envisaged in legislation that will result in a legal agreement between the organ of state and a third party that produces revenue for the organ of state, and includes, but is not limited to, leasing and disposal of assets and concession contracts, excluding direct sales and disposal of assets through public auctions; and
- (e) **“the Act”** means the Preferential Procurement Policy Framework Act, 2000 (Act No. 5 of 2000).

### 3. FORMULAE FOR PROCUREMENT OF GOODS AND SERVICES

#### 3.1. POINTS AWARDED FOR PRICE

##### 3.1.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left( \mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P}_{min}}{\mathbf{P}_{min}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left( \mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P}_{min}}{\mathbf{P}_{min}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmin = Price of highest acceptable tender

#### 3.2. FORMULAE FOR DISPOSAL OR LEASING OF STATE ASSETS AND INCOME GENERATING PROCUREMENT

##### 3.2.1. POINTS AWARDED FOR PRICE

A maximum of 80 or 90 points is allocated for price on the following basis:

$$\begin{array}{ccc}
 \mathbf{80/20} & \mathbf{or} & \mathbf{90/10} \\
 \\
 \mathbf{Ps} = \mathbf{80} \left( \mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P}_{max}}{\mathbf{P}_{max}} \right) & \mathbf{or} & \mathbf{Ps} = \mathbf{90} \left( \mathbf{1} + \frac{\mathbf{Pt} - \mathbf{P}_{max}}{\mathbf{P}_{max}} \right)
 \end{array}$$

Where

Ps = Points scored for price of tender under consideration  
 Pt = Price of tender under consideration  
 Pmax = Price of highest acceptable tender

#### 4. POINTS AWARDED FOR SPECIFIC GOALS

- 4.1. In terms of Regulation 4(2); 5(2); 6(2) and 7(2) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. For the purposes of this tender the tenderer will be allocated points based on the goals stated in table 1 below as may be supported by proof/ documentation stated in the conditions of this tender:
- 4.2. In cases where organs of state intend to use Regulation 3(2) of the Regulations, which states that, if it is unclear whether the 80/20 or 90/10 preference point system applies, an organ of state must, in the tender documents, stipulate in the case of—
- (a) an invitation for tender for income-generating contracts, that either the 80/20 or 90/10 preference point system will apply and that the highest acceptable tender will be used to determine the applicable preference point system; or
  - (b) any other invitation for tender, that either the 80/20 or 90/10 preference point system will apply and that the lowest acceptable tender will be used to determine the applicable preference point system,

then the organ of state must indicate the points allocated for specific goals for both the 90/10 and 80/20 preference point system.

**Table 1: Specific goals for the tender and points claimed are indicated per the table below.**

***(Note to organs of state: Where either the 90/10 or 80/20 preference point system is applicable, corresponding points must also be indicated as such.***

***Note to tenderers: The tenderer must indicate how they claim points for each preference point system.)***

The specific goals allocated points in terms of this tender	Number of points allocated (80/20 system) (To be completed by the organ of state)	Number of points claimed (90/10 system) (To be completed by the tenderer)	Number of points claimed (80/20 system) (To be completed by the tenderer)
Black Owned Companies	15		
Locality within Tshwane	5		

**DECLARATION WITH REGARD TO COMPANY/FIRM**

4.3. Name of company/firm.....

4.4. Company registration number: .....

4.5. TYPE OF COMPANY/ FIRM



- Partnership/Joint Venture / Consortium
- One-person business/sole propriety
- Close corporation
- Public Company
- Personal Liability Company
- (Pty) Limited
- Non-Profit Company
- State Owned Company

**[TICK APPLICABLE BOX]**

4.6. I, the undersigned, who is duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the specific goals as advised in the tender, qualifies the company/ firm for the preference(s) shown and I acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 4.2, the contractor may be required to furnish documentary proof to the satisfaction of the organ of state that the claims are correct;
- iv) If the specific goals have been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the organ of state may, in addition to any other remedy it may have –
  - (a) disqualify the person from the tendering process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person’s conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the tenderer or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution, if deemed necessary.



**Housing Company Tshwane**   
Townlands Social Housing, 374 Cowie Street  
Marabastad Pretoria, 0001  
+27 (0) 12 358-4469   
Reg. no. 2001/029821/08 | VAT No. 4090249030

.....

**SIGNATURE(S) OF TENDERER(S)**

**SURNAME AND NAME:** .....

**DATE:** .....

**ADDRESS:** .....

.....

.....

**CERTIFICATION**

**I, the undersigned**

**(name)**.....

Certify that the information furnished on this declaration form is correct. I accept that the state may act against me should this declaration prove to be false.

.....  
Signature

.....  
Date

.....  
Designation

.....  
Name of Bidder